



Assessment of RISK for : Cransley Sailing Club

Address : Cransley Reservoir, Eagle Lane, Cransley, Northamptonshire, NN14 1PR

Reviewed 01.3.2018 by N.Austin & M. Sawford

1. Area : On the Water

Hazard	Who might be harmed	Precautions & Controls in place	Remaining Risk	Actions to be taken
Injuries from booms, ropes and fittings	Students, Instructors, members	Training will be given on how equipment should be used to minimise risks.	Inherent risk in sailing – low risk.	1.Helmet policy implemented. Helmets available at the student's or member's own choice.
Drowning, from capsizing or falling overboard	Students, Instructors, members	Buoyancy Aids will be worn at all time on the foreshore, pontoon & water. Safety boat cover will be available on the water during all on the water activities.	Inherent risk in sailing – low risk.	
Cold – from immersion or exposure	Students, Instructors, members	Instructors will assess conditions and advise students on appropriate clothing prior to each session. Safety boat cover will be available to take students ashore if cold.	Inherent risk in sailing – low risk.	
Slipping / tripping in wet conditions	Students, Instructors, Members	Students will be advised to wear suitable footwear and instructed in standard RYA techniques for boat manoeuvres.	Low risk	
Dispersal of dinghies	Students, Instructors, Members	Sailing area will be identified for each activity and safety boat cover will monitor boats in danger of going out of area & take	Low risk	

		action to retain in sailing area or take ashore.		
Underwater obstructions	Students, Instructors, members	Hazard Plan shows identified underwater hazards		
Operation of Safety Craft	Students, Instructors, members	Safety craft will be driven by staff with RYA Powerboat Level 2 qualification.	Club Byelaw change was agreed Feb 2009 and is now in effect.	
Lifting / manoeuvring heavy objects	Students, Instructors, Members	Instructors to advise students on how to move boats.		
Medical ailments during on the water activity	Students, Instructors, members	First Aid box to be carried on each safety boat, together with any medication for students that is pre-advised in the medical declaration.		
Fire – afloat	Instructors on safety craft, Members	Fuel cans to be taken ashore for re-filling to reduce spillage risk.		
Contaminated water (blue/green algae and Weils disease)	Students, Instructors, members	Harbourmaster & Commodore to monitor for visual signs and then make recommendations accordingly.		
Communication between Safety Boats & Duty hut	Students, Instructors, Members			2.Encourage use of radios & add section in Duty Instructions on usage.

2. Area : Clubhouse

Hazard	Who might be harmed	Precautions & Controls in place	Remaining Risk	Actions to be taken
Entrance Hall – trip hazard in doorways	Students, Instructors, members	Normal care to be exercised in use.		
Women’s and Men’s Changing Room – shower units, slip hazard	Students, Instructors, Members	Normal care to be exercised in use.		
Women’s and Men’s Changing room – wet floor slippage	Students, Instructors, Members	Normal care to be exercised in use.	Floor will remain wet during changing	floor mats to be placed in areas close to benches to reduce further risk
Women’s Changing room – electrical distribution board	Students, Instructors, members.	Locked cupboard. Members should not touch or operate this equipment	Children may access key if left in position by error.	Key to be kept in the key press in the office. Door to electrical cupboard to be kept locked
Women and Men’s Changing room – heaters	Students, Instructors, Members	Excessive heat can be generated which can be damaging the walls if the room is not ventilated.		Sign saying switch off when leaving changing rooms. Blank off higher heat switches
Galley	Students	Students under 16 should not enter the galley area	Danger of hot surfaces and boiling water	To be advised not to go on area that has a red floor
Galley electrical equipment	Instructors, Members	Only adults to operate	All new equipment in 2016	PAT test programme on new equipment and re-test existing equipment on an appropriate frequency.
Galley fire blanket	Members & Instructors	Checked annually		See Fire Evacuation Plan
First Aid – main kit and safety boat kits – Regular checking and replacement task	Students, Instructors & members	Regular checks currently by S Austin.		

Hazard	Who might be harmed	Precautions & Controls in place	Remaining Risk	Actions to be taken
Open Area – fire equipment & manual alarm bell	Students, Instructors, Members	Equipment checked annually		See Fire Evacuation Plan
Storage Cupboard – cleaning chemicals	Students, Members	Students should not enter the cupboard.		Door lock fitted
Balcony & Stairs– slip/ trip hazard at night	Students, Instructors, Members			PIR sensor with a timer to control lighting for a fixed time interval.
Underfloor storage area	Students	Students should not enter the area.		Lead Instructors to be reminded to check that the apron is down before start of youth activities.
Underfloor storage area	Instructors & Members.	Students should not enter the area.		Clear away and dispose of unwanted rubbish.

3. Area : Grounds & Car Park

Hazard	Who might be harmed	Precautions & Controls in place	Remaining Risk	Actions to be taken
Trip/slip hazard at night-time as members return to cars.	Students, Instructors, Members			Floodlights to cover the car park and front of the clubhouse.
Garage – tools and chemicals	Instructors, Members	Students should not enter the garage	Garage to be kept locked when not in use	

4. Area : Foreshore & Jetties

Hazard	Who might be harmed	Precautions & Controls in place	Remaining Risk	Actions to be taken
Main jetty All pontoons and slipways – slip hazard	Students, Instructors, Members	No running on pontoon. Clean surface when dirty from bird mess etc.		
Main jetty – gaps between pontoons	Students, Instructors, Members	No running on pontoon.		Make students aware of gaps between pontoons
Foreshore – tyre wall	Students, Instructors, Members	Potential for instability of tyre wall if erosion on infilled material occurs		Carry out continual programme of infilling and levelling backfill in tyres
Duty hut jetty walkway	Students, Instructors, Members	Some boards are in poor condition		Replace boards.
Duty hut jetty walkway – step from shore onto jetty walkway	Students, Instructors, Members			Gaps in this step to be re-built
Duty Hut Rails – ensure building requirements for height and gaps of rails during re-build.	Students, Instructors, Members			Ensure height of top rail and gaps meet Building requirements.
Flag Mast on Duty Hut Jetty – wire stays	Members			Fit plastic wire cover up to 2m height.